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| **Scottish Rugby (2cm)** | **Application for Permission to Play in Close Time** |

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| **Match / Event Details** | | | |
| **Date of proposed Match or Event:** |  | | |
| **Details of participating clubs and teams:** | | | |
| **Name of clubs/teams:**  1. (Host)  2.  3.  4.  *Provide additional list if necessary.* | **Home Union of club / team**  1. *Scottish Rugby Union*  2.  3.  4.  *e.g. IRFU (Ireland)* | **Tour Approval**  Yes / No / Na  Yes / No / Na  Yes / No / Na  Yes / No / Na | **Insurance**  *Yes*  Yes / No  Yes / No  Yes / No |
| *The presumption is against matches and other rugby events being held during the Summer break. Please explain why the Match / Event requires to be held during Close Time*: | | | |

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| **Applicant’s Details** | | | |
| Name (*print*) |  | Position in Club |  |
| Email Address |  | Telephone No. |  |
| Signature |  | Date of Signature |  |
| For and on behalf of: | (*enter name of Club/School*) | | |

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| **Approval from Scottish Rugby Union (*for official use only)*** | | | |
| Approval for the above Match / Event to take place within Close Time is hereby granted. | | | |
| **For and on behalf of the Scottish Rugby Union** :- | | Date |  |
| Name |  | *Union stamp or Seal* | |
| Signature |  |

Notes

1. The SRU Bye Laws state that there will be a period each year during which no matches are to be played (“Close Time”). The start and end dates for Close Time each year are set out in the National Competition Rules.
2. Tours: Approval will only be considered where any club/team from outwith Scotland has received *Permission to Tour*. The host club must also complete and supply an *Application to Host Touring Team* form.
3. Please return the completed form to [closetime@sru.org.uk](mailto:closetime@sru.org.uk) or mail it to Close Time Approval, Regulations Department, Scottish Rugby, Edinburgh EH12 5PJ.