



GROWTH AND PARTICIPATION

Development Environments
CRITERIA AND GUIDANCE NOTES



Introduction

The Development Environments Fund is a £150k fund allocated to support clubs to improve environments for players, coaches, volunteers, staff and match officials. The aim of this fund is to create and develop world class environments for clubs to grow and sustain players, harness a workforce and develop volunteers. Clubs can apply for up to £5,000 for projects to improve development environments to achieve the following outcomes:

Support the progression of players, coaches, match officials and volunteers	Improve retention and transition of players
Enhance the opportunities for physical and mental development of players	Nurture talented players within the club game
Engage parents in the development of players	Improve video and digital content to showcase on social media platforms

Criteria For Application:

- Clubs can only apply for **one funding category** – Women and Girls, Development Environments or State School Rugby. Only one application will be considered from any one club
- Clubs who received Development Environments Fund in May 2022 are eligible to apply for the same fund again in phase 2, however different outcomes must be selected
- Clubs must engage with their regional team before applying
- Projects must meet a minimum of 2 of the above outcomes
- Clubs should clearly outline a spending plan for the project
- Clubs must implement a monitoring system to clearly demonstrate the impact of the project
- Projects can be part funded by the club or other funders
- The fund is for new initiatives, not currently invested in by Scottish Rugby (i.e., Development Officer Agreement)

The closing date for applications is 25 November 2022 at 8pm. Applications submitted after this date will not be considered.

Successful applicants will be informed in January 2023. Investment will be paid from February 2023 on completion of the project and evidence of costs. All claims must be completed by May 2024.

The following are examples of projects that could be delivered to achieve the overall outcomes of the fund, however the list is not exhaustive:

OUTCOME	GUIDANCE	EXAMPLE ELIGIBLE PROJECTS
Support the progression of players, coaches, match officials and volunteers	<ul style="list-style-type: none"> Planned approach to development based on Club Development Plan and Workforce Development Plan Identifying future club leaders Bespoke support for team managers 	<ul style="list-style-type: none"> Learning and Development event for all coaches, match officials and volunteers. Content based on Workforce Development Plan. Club hosted Coach and Match Officials Conference Deliver a strength and conditioning coach development session/event for all coaches in the club
Improve retention and transition of players	<ul style="list-style-type: none"> Identify key transition points within the club Data management systems to track players Creating welcoming and inclusive club environments 	<ul style="list-style-type: none"> Upskill and develop coaches and volunteers within the club Anti-initiation programme embedded within the club Open day, planned and delivered by players Creating players' forum
Enhancing the opportunities for physical and mental development of players	<ul style="list-style-type: none"> Supporting the positive mental wellbeing of players Ensuring strength and conditioning awareness for appropriate age and stage of players Embedding physical preparation on pitch training sessions 	<ul style="list-style-type: none"> Strength and conditioning programme Strength and conditioning kit and equipment. Player analysis programme, including kit and equipment. Mental health and wellbeing programme/workshops Nutrition workshops
Engage parents in the development of players	<ul style="list-style-type: none"> Making parents aware of player development opportunities Hosting parent engagement and feedback sessions 	<ul style="list-style-type: none"> Parent workshops including nutrition, strength and conditioning, safety of the game Create parent working group which feeds into the committee to ensure a link between parents and club officials. Parent and coach engagement evenings
Nurture talented players within the club game	<ul style="list-style-type: none"> Talent identification process Support to players showing commitment and talent Links with Scottish Rugby Age Grade Programmes 	<ul style="list-style-type: none"> Nutrition workshops Comprehensive strength and conditioning programme Player analysis programme with purchase of kit included Additional sessions on and off field for talented players
Improving video and digital content to showcase on social media platforms	<ul style="list-style-type: none"> Raising the profile of the club and wider benefits of the game Better performance analysis opportunities Training and upskilling workforce to use video content effectively 	<ul style="list-style-type: none"> Social media intern Purchase of analysis and recording equipment Relevant training and education

Data Protection

To the extent that any information provided as part of this application constitutes 'personal data' Scottish Rugby will use and process that information in accordance with its privacy policy, which can be found at scottishrugby.org/privacy-policy.

If intending to submit information about an individual which constitutes personal data before doing so you should ensure that the individual is made aware of that fact, the purpose for which it is being provided and has consented to you doing so. The information you provide us will be held on file, which may be paper and/or electronic. We will use this information to process applications and grants, to prepare statistics and to monitor and evaluate the effectiveness of grants made.

Additional Terms and Conditions

- i. Scottish Rugby accepts no liability for any consequences, whether direct or indirect, that may arise from the use of a grant, from any requested repayment of a grant, or from any application for a grant being declined.
- ii. In the event that Scottish Rugby is made aware of any inconsistencies or misrepresentations on an application form which lead to the provision of a grant to a club, Scottish Rugby reserves the right to request that such sums are repaid within timescales determined by Scottish Rugby (whether or not the club has already spent such a grant). In the event that such timescales are not met, Scottish Rugby reserves the right to deduct any sums owed from any future funding offered by Scottish Rugby, including without limitation the Club Sustainability Fund.

Additional Considerations

Value Added Tax

If the club is not registered for VAT or is not in a position to have the costs zero-rated for VAT purposes (as is sometimes the case for charities approved by HMRC) it is essential that the VAT burden is included in the application costs.

A copy of the application questions can be found on the following page. Please consider your answers before starting your application as you can only submit the form once.

If your club would like to apply to this fund, please use the following link to do so. Please note that applications will only be considered if submitted in this format.

Development Environments Fund Phase 2

[Application Form Click Here](#)

Application Form Questions

1. I can confirm that this is the only application from my club that will be submitted in phase 2 of the Growth and Participation Fund

Yes No

2. Was your club awarded Growth & Participation Fund in phase 1 (May 2022)

Yes No

If yes, please select which funding category below

State School Rugby Fund

Development Environments Fund

Women and Girls Fund

3. What Scottish Rugby region is your club in?

Caledonia North

Caledonia Midlands

East

Glasgow North

Glasgow South

4. Club Name:

5. Name of key contact:

6. Email Address of key contact:

7. I can confirm I have engaged with my regional team before submitting this application:

Yes No

8. Title of project :

9. Summary of proposed project - Including players impacted male/female and Coaches/Match Officials (max 300 words)

10. Please select which individuals will be impacted by this project?

Male Adult Players

Female Adult Players

Male Youth Players

Female Youth Players

Coaches

Match Officials

Volunteers

11. Please clearly outline the number of individuals under each category from Question 9 that will be impacted :

12. Dates of project (dd/mm/yyyy – dd/mm/yyyy):

13. Which of the following outcomes does this project meet? (a minimum of 2 required)

1. Support the progression of players, coaches, match officials and volunteers
2. Improve retention and transition of players
3. Enhance the opportunities for physical and mental development of players
4. Engage parents in the development of players
5. Nurture talented player within the club game
6. Improve video and digital content to showcase on social media platforms

14. Please describe how your project will meet the first outcome selected in Question 12 (100 words max):

15. Please describe how your project will meet the second outcome selected in Question 12 (100 words max):

16. Please describe how your project will meet any further outcomes selected in Question 12 (100 words max):

17. Please outline the total costs of this programme:

18. How much are you applying for via the Development Environments Fund? (up to £5k):

19. Are there any partners/funders involved in the programme? If so, please name the partners/funders and their financial contribution:

20. Please outline how this project will impact inclusion and diversity within your club? (max 200 words):

21. Please outline how this project will impact Women and Girls rugby within your club? (max 200 words):

22. By ticking this box you are agreeing to all of the terms and conditions outlined and this will be accepted as a formal signature on behalf of the club.

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