



Whitecraigs Rugby Club Development Officer

Full Time: 35 hours per week

Salary: £18,000 – £21,000

Whitecraigs Rugby Club are seeking to appoint a highly ambitious, motivated and enthusiastic individual to drive forward rugby development within both Whitecraigs Rugby Club and the surrounding community of East Renfrewshire to achieve Scottish Rugby's vision for 'Growing the Game'.

You will have experience of both sports development and coaching within a rugby environment, as well as relevant academic qualifications and a full, clean, driving licence.

Working for Whitecraigs, in partnership with Scottish Rugby and East Renfrewshire Culture & Leisure, you will maintain and develop thriving junior sections and ensure we provide a welcoming, vibrant and sustainable environment for rugby development.

A minimum of Scottish Rugby Coaching Essentials Qualification (previously Level 1) or equivalent, experience of coaching rugby and excellent communication and organisational skills are essential for this post.

Key Accountabilities

- Increase playing participation within Whitecraigs Rugby Club across all age groups for both male and female groups – ensuring our membership is diverse and representative of our communities.
- Support the implementation of the club development plan.
- Run a series of club events that provide young people with a positive experience of the sport and an opportunity to familiarise themselves with the rugby club with the aim of sustaining participation.
- Support Scottish Rugby events.
- Work with the local schools and colleges to recruit, train and deploy volunteers into the program.
- Work in partnership with a range of agencies to raise the profile of rugby in the local community.
- Deliver high quality coaching sessions to the club and its associated cluster schools and community groups.
- Organise and facilitate opportunities for developing club coaches.
- Assist with recruitment, retention and development of all club volunteers.
- Support implementation of a rugby forum, bringing all key stakeholders of the game locally together.



Factor	Essential	Desirable
Qualifications and Attainments	<ul style="list-style-type: none"> • Rugby Coaching Essentials Qualification (Previously UKCC Level 1) • Educated to HND level • Driving Licence • Access to car 	<ul style="list-style-type: none"> • Aspiring Coach Qualification (UKCC Level 2) • Sports related degree/qualification • Match Official Qualification • First Aid in Rugby Certificate (FAIR) or other First Aid qualification
Experience & knowledge (in an employed or voluntary capacity)	<ul style="list-style-type: none"> • Coaching rugby across a wide variety of age bands and groups • Experience and knowledge of working with volunteers • Knowledge and understanding of issues effecting rugby clubs and experience in developing sports clubs. 	<ul style="list-style-type: none"> • Knowledge and understanding of Long Term Player Development (LTPD) pathways • Experience of working in a sports development environment • Knowledge of national sporting/physical activity initiatives & strategies
Competencies - Skills & Knowledge	<ul style="list-style-type: none"> • IT skills and experience • Ability to build effective working relationships • Excellent organisational skills • Well-developed communication skills • Ability to prioritise competing deadlines and projects • Leadership 	

The successful candidate will be required to either join the Protection of Vulnerable Group (PVG) Scheme and/or undergo a PVG Scheme Record Update.



Closing Date: 13th March 2023 with interviews scheduled for Friday 24th March 2023.

For further detail please contact David McCormick, Club President on david@mccormicks.uk.com

How to Apply

Please submit a CV and covering letter (no more than 800 words) outlining your reasons for applying for the job and highlighting your suitability for the post. As part of the covering letter, please include answers to the following supplementary questions:

1. What key areas would you consider as signs of a quality rugby club?
2. What do you see as the best way to work in partnership to achieve shared outcomes?

Please email your application to: david@mccormicks.uk.com