



GROWTH AND PARTICIPATION

Women and Girls Fund
CRITERIA AND GUIDANCE NOTES



Introduction

The Women and Girls' Development fund is £150k, allocated to support the development of the Women & Girls' game, with up to £5k allocated towards projects to achieve the following outcomes:

Support the development of female volunteers, coaches and match officials	Development of key female volunteers and club leaders.
Female coach support	Opportunities to engage with other environments and/or countries.
Support changing mindset and delivering transformation agenda	Women's Development Series programme.

Criteria For Application:

- Clubs can only apply for **one funding category** – Women and Girls', Development Environments or State School Rugby. Only one application will be considered from any one club
- Clubs who received Women and Girls' Funding in Phase 1 or Phase 2 are eligible to apply for the same fund, however different outcomes must be selected
- Clubs must engage with their Regional Team before applying
- Projects must meet a minimum of 2 of the above outcomes
- Clubs should clearly outline a spending plan for the project
- Clubs must implement a monitoring system to clearly demonstrate impact of the project
- Projects can be part funded by the club or other funders
- The fund is for new initiatives, not currently invested in by Scottish Rugby (i.e. Development Officer Agreement)

The closing date for applications is 26 November 2023. Applications submitted after this date will not be considered.

Successful applicants will be informed in February 2024. Investment will be paid from July 2024 on completion of the project and evidence of costs. All claims must be completed by May 2025.

The following are examples of projects that could be delivered to achieve the overall outcomes of the fund however the list of examples is not exhaustive.

OUTCOME	GUIDANCE	EXAMPLE ELIGIBLE PROJECTS
Support the development of female volunteers, coaches and match officials	<ul style="list-style-type: none"> • Create high-quality placement and mentoring opportunities for female volunteers, coaches and match officials. • The ongoing development and delivery of the Women's and Girls' Coach Support Programme. 	<ul style="list-style-type: none"> • Female coach, volunteer and match official recruitment day. • Active Schools CPD day • Local school staff / PE teacher CPD day • Deliver a program providing female players with the skills to transition into coaching, match officiating and key volunteers.
Development of key female volunteers and club leaders.	<p>Develop and grow strong female leaders influencing key volunteer roles and positions of leadership in our club game.</p> <ul style="list-style-type: none"> • Identify females to be part of Director of Rugby Course/ Programme. • Projects to increase the number of women taking up leadership positions in clubs. 	<ul style="list-style-type: none"> • Sponsor / enroll a key female volunteer, club or young leader on a short or long-term leadership development course.
Female coach support	<ul style="list-style-type: none"> • Build and strengthen relationships with key partner organisations. • Identify opportunities for key personnel from across the female game to engage environments and/or countries to look at models of good practice in rugby and other sports. 	<ul style="list-style-type: none"> • Investment into a partnership with a key local organisation with clear female game development outcomes. • Investment into an event / series of engagements for key club personnel in the female game to experience models of best practice in rugby and/or other sports locally, regionally, nationally or internationally. • Investment in a Coach Developer to work on a 1-1 basis with coaches in the W&G Game to enhance training design, feedback, skill development and player engagement.

<p>Support changing mindset and delivering transformation agenda</p>	<p>Act with a mindset of transformation in our leadership, engagement, communication and approach to a post-pandemic future.</p> <p>We seek to promote and invest in:</p> <ul style="list-style-type: none"> • A winning mindset for the female game on and off the pitch. • Maximum inclusion. • Sustained investment into key areas of grow and development for the female game. • Engaging and inspiring our internal and external stakeholders in promoting the female game. • Developing strong, visible female leaders in our game. 	<ul style="list-style-type: none"> • Women's & Girls' club recognition and awards ceremony • Paid-for Women's & Girls' advert / club story published through local media. • Paid-for high-quality Women's & Girls' club social media campaign
<p>Women's Development Series Programme</p>	<p>Widening access to and driving the future development of the Women's Game</p> <ul style="list-style-type: none"> • Supporting the delivery and expansion of the Women's Development Series Programme • Providing equitable access to improved player development environments. 	<ul style="list-style-type: none"> • Women's Development Series Event • Women's Rugby Community Roadshow • Female student (HE/FE) event

A copy of the application questions can be found on page 6. Please consider your answers before starting your application as you can only submit the form once.

If your club would like to apply to this fund, please use the following link to do so. Please note that applications will only be considered if submitted in this format.

Women and Girls' Fund Phase 3

[Application Form Click Here](#)

Data Protection

To the extent that any information provided as part of this application constitutes 'personal data' Scottish Rugby will use and process that information in accordance with its privacy policy, which can be found at scottishrugby.org/privacy-policy.

If intending to submit information about an individual which constitutes personal data before doing so you should ensure that the individual is made aware of that fact, the purpose for which it is being provided and has consented to you doing so. The information you provide us will be held on file, which may be paper and/or electronic. We will use this information to process applications and grants, to prepare statistics and to monitor and evaluate the effectiveness of grants made.

Additional Terms and Conditions

- i. Scottish Rugby accepts no liability for any consequences, whether direct or indirect, that may arise from the use of a grant, from any requested repayment of a grant, or from any application for a grant being declined.
- ii. In the event that Scottish Rugby is made aware of any inconsistencies or misrepresentations on an application form which lead to the provision of a grant to a club, Scottish Rugby reserves the right to request that such sums are repaid within timescales determined by Scottish Rugby (whether or not the club has already spent such a grant). In the event that such timescales are not met, Scottish Rugby reserves the right to deduct any sums owed from any future funding offered by Scottish Rugby, including without limitation the Club Sustainability Fund.

Additional Considerations

Value Added Tax

If the club is not registered for VAT or is not in a position to have the costs zero-rated for VAT purposes (as is sometimes the case for charities approved by HMRC) it is essential that the VAT burden is included in the application costs.

Application Form Questions

1. I can confirm that this is the only application from my club that will be submitted in Phase 3 of the Growth and Participation Fund
2. What Scottish Rugby region is your club in?
3. Club Name
4. Name of key contact
5. Email Address of key contact
6. I can confirm I have engaged with my regional team before submitting this application
7. Title of project
8. Summary of proposed project (300 words max.)
9. Dates of project (dd/mm/yyyy – dd/mm/yyyy)
10. Which of the following outcomes does this project meet? (a minimum of 2 required)
11. Please describe how your project will meet the first outcome selected in Question 10 (max 100 words)
12. Please describe how your project will meet the second outcome selected in Question 10 (max 100 words)
13. Please describe how your project will meet any additional outcomes selected in Question 10 (max 100 words)
14. Please outline the total costs of this programme
15. How much are you applying for via the Women's and Girls' Fund? (up to £5k)
16. Are there any partners/funders involved in the programme? If so, please name the partners/funders and their financial contribution
17. Please outline how this project will impact inclusion and diversity within your club? (max 200 words)
18. By ticking this box you are agreeing to all of the terms and conditions outlined and this will be accepted as a formal signature on behalf of the club

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