

Our Ref: VP Election

16 May 2024

To: **Secretaries of Full Member Clubs and Associated Bodies**  
**Secretaries of Associate Clubs** (*For Information only*)  
**Members of the Scottish Rugby Union Board and Club Rugby Board**  
**Members of the Scottish Rugby Limited Board**  
**Past Presidents**

***Distribution by Email***



Scottish Rugby Union  
Scottish Gas Murrayfield  
Edinburgh EH12 5PJ

+44 (0)131 346 5000  
scottishrugby.org

Dear Colleagues,

**ANNUAL GENERAL MEETING 2024 & VICE-PRESIDENT ELECTION**

***Annual General Meeting***

The Scottish Rugby Union Board has confirmed that the 2024 AGM will be held on the evening of **Wednesday 27 November 2024** and will be hosted by **online platform** only.

Please hold this date in your diaries. Formal notice of the AGM and further correspondence relating to it will be issued nearer the time.

***Vice-President Election***

The election of a new Vice-President is due to take place at the 2024 AGM.

The SRU Board has decided that the deadline for receipt of nominations for the position of Vice-President is **Saturday 31 August 2024**.

Please note the following, under reference to Article 30.7 of the SRU Articles of Association:

- a) All candidate nominations for election as Vice-President must be submitted **by 5.00pm on Saturday 31 August 2024**.
- b) A nomination must be proposed and seconded by 2 Full Members and accompanied by all of the following:
  - a) forms signed by an office bearer of each of the Full Members proposing and seconding the nomination;
  - b) a form or forms signed by an office bearer of 10 additional Full Members signifying satisfaction as to the suitability of the nominee to be elected; and

- c) a statement from the candidate setting out that person's standing within Scottish rugby and their skills relevant to their capacity to carry out the role of Vice-President against such skills matrix as the SRU Nominations Committee shall publish from time to time.

The role description / skills matrix for the position of Vice-President & President is being considered by the SRU Nominations Committee and will be published shortly.

By submitting a nomination and statement a nominee will be deemed to have consented to publication of that nomination and statement on Scottish Rugby's website for a period of at least 4 weeks prior to election.

Nominations with accompanying forms and personal statement may be submitted electronically to [robert.howat@sru.org.uk](mailto:robert.howat@sru.org.uk) or delivered in person or by post to:

The Company Secretary  
Scottish Rugby Union  
Scottish Gas Murrayfield  
Edinburgh  
EH12 5PJ

Please note that nominations submitted electronically should bear a scanned or electronic version of the signatory's actual signature.

Thank you for your assistance.

Yours sincerely,



**Robert Howat**  
**Company Secretary**  
**For and on behalf of Scottish Rugby Union**