

**Club Investment Fund: Player Improvement - Premiership (Men's & Women's)**

Please find below a list of guidelines for completing the Premiership Player Improvement Medical claim form:

- Completed form (See Below) and invoices/receipts should be emailed to: [rugbydevelopmentadmin@sru.org.uk](mailto:rugbydevelopmentadmin@sru.org.uk)
- **Ensure that all invoices being claimed for are attached to the email.**
- Make sure that all invoices are clear and that all information is displayed.
- Clubs can claim for 1<sup>st</sup> XV team ONLY - **please score out any other team expenses on invoices.**
- Only costs that have been incurred can be paid out – we cannot pay out any costs in advance.
- If you are VAT registered and able to claim back the VAT, then you may wish to submit your claim for the net amount. If you are not VAT registered, then all amounts claimed for will come off the total you have left to claim.

**Medical Claims**

- **Each club is required to have a Matchday Emergency Action Plan completed and made available to any teams they are hosting. This must be sent to Richard Wood at Scottish Rugby before any medical claims are submitted ([Richard.wood@sru.org.uk](mailto:Richard.wood@sru.org.uk)).**
- Please see Appendix 2 of *Club Investment Fund* document for full list of Medical and Physiotherapy Standards that must be met to make a claim.

Please see below a list of what Premiership clubs are entitled to claim for per season and the deadlines for when claims must be submitted.

Payment Area	Amount	Action Required from Club	Payment Date
Medical	Up to £10,000	Submit claim by: 28 October 2024 (Claim 1) 23 December 2024 (Claim 2) 28 February 2025 (Claim 3) 28 April 2025 (Claim 4)	Payment at end of: November 2024 (Claim 1) January 2025 (Claim 2) March 2025 (Claim 3) May 2025 (Claim 4)
Coaching	Up to £5,000	Meet Standards of Club Investment Fund ( <b>no claim required by club</b> )	Payment at end of: February 2025

**Claim Form - Medical Fund**



Club: \_\_\_\_\_

Date: \_\_\_\_\_

Area of support (Doctor, Physio etc.)	Details	Proof of Spend Submitted (Yes)	Costs	Notes
<b>TOTALS</b>				