



ASSISTANT DEVELOPMENT OFFICER

Leith Rugby is looking to appoint an experienced, enthusiastic, and committed Assistant Development Officer who will be responsible for supporting and developing rugby within the Leith Community.

This is a fixed contract running from early February 2025 to the end of June 2025 at which time both our Development Officer and Assistant Development Officer roles will be advertised on a permanent basis.

The role will be on a self-employed basis over 35 hours per week and offers a competitive fee scale based on experience.

The role will involve delivering high quality, curricular and extracurricular, rugby sessions in secondary and primary schools within North Edinburgh, providing playing and development opportunities for P3-S6 girls & boys, supporting the Development Officer as required.

Experience of coaching within a rugby environment, as well as a relevant PVG certificate, coaching qualification (Level 2 minimum) and a full, valid driving licence are vital for this role.

You will report directly to the Club Development Officer, who will ensure you support a thriving and sustainable development structure within the Leith Rugby Community.

The successful applicant will be looking for a challenging role at an ambitious club with a lot of history and a drive to continue to improve.

Your strengths will include:

- ❖ Rugby coaching
- ❖ Enthusiastic and highly motivated with the ability to motivate children.
- ❖ Leading and inspiring others
- ❖ Ability to prioritise tasks, meet deadlines and work on own initiative.
- ❖ Building partnerships and relationships with key stakeholders

KEY ACCOUNTABILITIES

- ❖ Co-ordinate, develop and deliver rugby programmes to several secondary and primary schools in the Leith Rugby catchment area (curricular, extra-curricular and holiday programmes) in line with local and national directives.
- ❖ Supporting our Development Officer in the development and delivery of Leith Rugby's under 12s, u14s and u16s girls' and boys' rugby programme
- ❖ Grow male and female (u12's) participation.
- ❖ Assist in developing a pathway from primary to youth rugby.
- ❖ Create a pathway between school and club participation and monitor male and female playing numbers.
- ❖ Value and promote equality and diversity within the Club and with partners.

For a detailed discussion about the role please contact Robbie Greenan, Club Development Officer via phone (0778 682 4406) or email robbiegreenan471@gmail.com

Application is by CV with a covering letter of no more than 500 words, outlining why you feel you are suitable for the position; to Alex Bowman, Head of Youth Rugby, Leith Rugby via email - abalexpbs549@gmail.com

Closing Date – 24th January 2025