

13 October 2025



To: **Secretaries of Full Member Clubs and Associated Bodies**  
**Secretaries of Associate Clubs** (*For Information only*)  
**Members of the Scottish Rugby Union Board and Club Rugby Board**  
**Members of the Scottish Rugby Limited Board**  
**Past Presidents**

***Distribution by Email***

**Scottish Rugby Union**  
Scottish Gas Murrayfield  
Edinburgh EH12 5PJ

+44 (0)131 346 5000  
[scottishrugby.org](http://scottishrugby.org)

Dear Colleagues,

**Scottish Rugby Union (the “Union”) - Annual General Meeting 2025**  
**Notice of Meeting – Wednesday 26 November 2025 at 6.00pm**

I enclose formal Notice of Scottish Rugby Union’s 2025 Annual General Meeting, including the Order of Business.

The Meeting is being held in person at Scottish Gas Murrayfield **and** via an online meeting platform.

The Notice includes the Resolution that will be proposed on behalf of the Union at the Meeting, together with some explanatory notes outlining the rationale for it. Please read these carefully.

Under Article 43 of the Union’s Articles of Association, full members and associated bodies are entitled, subject to certain conditions, to submit amendments to Resolutions.

If you wish to submit an amendment, you should submit it to the registered office address for the attention of the Company Secretary, or by email to: [robert.howat@sru.org.uk](mailto:robert.howat@sru.org.uk) so that it is received by **no later than 5pm on Tuesday 28 October 2025**.

Please note that an ordinary resolution may be amended by ordinary resolution, provided the amendment does not, in the reasonable opinion of the chair of the meeting, materially alter the scope of the resolution.

***Proxy Voting***

Proxy voting will also be available. If your representatives are unable to attend the Meeting, **please consider using the proxy voting service to ensure that your vote can be recognised and contributes to the minimum quorum requirement**.

This letter includes an illustrative form of proxy which shows the information that you will need to provide, and notes setting out various rights of proxies and information about completion.

The form should be completed **online only**, at the relevant time if you wish to use the proxy voting facility.

You will be able to record your proxy details from Friday 31 October 2025, if you wish to use that service.

You will receive a separate email from [SRU@lumiengage.com](mailto:SRU@lumiengage.com) in due course which will contain your username, password and log in instructions if you wish to attend online. Please make sure to check your spam / junk folders.

The Minutes of the 2024 Annual General Meeting are available on the Scottish Rugby website.

<https://scottishrugby.org/scottish-rugby-union-agm/>

Further documentation for the Meeting, including a copy of the Annual Report and Financial Statements and information on the candidates standing for election as Custodian Directors, will follow closer to the time of the Meeting.

Thank you for your assistance.

Yours sincerely,

A handwritten signature in blue ink, appearing to read 'Robert Howat', with a stylized flourish at the end.

**Robert Howat**  
**Company Secretary**  
**Scottish Rugby Union**