

Rugby Development Officer - Linlithgow Rugby Club

Location: Mains Park, 42 Mains Road, Linlithgow EH49 6DB

Salary: Salary range - £21,000 – 25,000

Hours: 35–37.5 hours per week – flexible including evenings and weekends

Contract: Initial 3-year partnership with Scottish Rugby (reviewed annually with 3 month probation period).

Start Date: May/June 2026

About the Club

Linlithgow Rugby Club is a community-focused rugby club with a strong commitment to developing players, coaches and volunteers across all sections of the game.

The club has a thriving minis, youth and senior section and works closely with local schools and community partners to promote rugby participation and player development.

Working in partnership with Scottish Rugby, the club is seeking a motivated and enthusiastic Rugby Development Officer to support the continued growth of rugby within the club and its local catchment area.

Purpose of the Role

The Rugby Development Officer will support the growth of rugby participation and player development across the club and local community focussing on years P1- S2. The role will involve delivering rugby programmes within the club and schools, supporting volunteers and coaches, and helping to develop sustainable rugby structures.

The successful candidate will work closely with current Rugby Development Manager, club volunteers, schools, community partners and Scottish Rugby to deliver agreed development priorities.

Key Responsibilities

- Grow rugby participation across minis, youth, women & girls.
- Deliver high-quality coaching sessions within the club and partner schools.
- Support recruitment, development and retention of players across all age groups.

- Work with Rugby Development Manager and club coaches to implement a long-term player development pathway.
 - Develop and support club coaches and volunteers.
 - Deliver rugby initiatives such as school programmes, camps, festivals and Tartan Touch.
 - Build strong partnerships with local schools and community organisations.
 - Assist with planning and delivery of rugby events and development programmes.
 - Monitor and report progress against agreed development objectives.
- . Working with the club to further develop its communication strategy through social media to ensure shared experience across membership and local community.

Key Outcomes / KPIs

The Rugby Development Officer will contribute to:

- Increased player participation across club and school programmes.
- Initiate the development of girls and women's rugby
- Improved retention of players between minis, youth and senior rugby.
- Development and recruitment of club coaches and volunteers.
- Stronger partnerships with local schools and community groups.
- Successful delivery of rugby initiatives and development programmes.

Person Specification

Essential

- Experience delivering coaching or sports development programmes.
- Strong organisational, communication and leadership skills.
- Ability to work effectively with volunteers, players, schools and community partners.
- Full UK driving licence.

- PVG membership (or willingness to obtain).

Desirable

- Scottish Rugby - Coaching Essentials (or equivalent) coaching qualification or willingness to work towards it.
- Sports related HN or Degree qualification.
- Experience of working with children and young people.
- Strength & Conditioning knowledge or qualification.

How to Apply

Please send a CV and covering letter outlining your suitability for the role to:

Ian McLean – Director of Rugby Email: dir.rugby@lrfc.club

Closing Date: 17th April 2026.

For further information please contact: Ian McLean – Director of Rugby Email: dir.rugby@lrfc.club or Ally Chalmers East Regional Manager –SRU Alastair.Chalmers@sru.org.uk