



Dundee Rugby Club Development Officer

Employer: Dundee Rugby Club

Location: Dundee (schools, club, and community settings)

Reports to: Director of Rugby, Dundee RFC

Contract: Fixed-term to June 2028 (with potential to be extended subject to funding)

Salary: £28,000 - £32,000, dependent on experience

Hours: Full-time (with evening and weekend work as required)

Purpose of the Role

The Dundee Rugby Club Development Officer will design, deliver, and sustain a thriving schools and community rugby programme across Dundee, with a particular focus on Morgan Academy and Greenfield Academy and their associated primary school clusters.

Through targeted youth, school, and community-based initiatives, the postholder will grow participation in both boys' and girls' rugby, strengthen pathways from school into club rugby, and support the long-term development of an inclusive, vibrant rugby environment at the heart of the local community.

Rugby will be used as a vehicle for positive change, supporting young people to develop sporting ability, personal confidence, resilience, leadership, and lifelong engagement in physical activity.

Key Aims of the Programme

The postholder will lead and contribute to a programme that will:

- Increase weekly access to rugby across Morgan Academy, Greenfield Academy, and feeder primaries
- Engage targeted young people in small-group, rugby-based resilience and wellbeing sessions
- Improve pupils' attendance, focus, engagement, and relationships through sport
- Create a clear and visible pathway from P5 through to S4 and into community rugby
- Support young people at risk of disengagement from education or physical activity
- Deliver community festivals, family-inclusive rugby events, and celebration days
- Develop a sustainable and scalable model that can be replicated across other Dundee school clusters

The Role and Responsibilities

Embedded within the Dundee community, the Dundee Rugby Club Development Officer will work primarily across the two priority secondary schools and their associated primary clusters.

Key responsibilities include:

School & Community Delivery

- Deliver weekly coaching blocks (4–6 weeks) in local primary schools (P5–P7)
- Lead and support Schools of Rugby programmes at Morgan Academy and Greenfield Academy
- Deliver after-school clubs, lunchtime sessions, and holiday programmes in partnership with Active Schools

Player & Pathway Development

- Strengthen links between schools and Dundee RFC to ensure clear progression pathways
- Mentor pupil leaders, senior helpers, and young coaches within schools and the club
- Support transition points from primary to secondary and from school to club rugby

Key Accountabilities

The postholder will be accountable for:

- Increasing participation among boys and girls across schools and Dundee RFC
- Supporting the design and delivery of the Dundee RFC Club Development Plan
- Supporting the growth of the Women & Girls (W&G) pathway at U12, U14, U16, and U18
- Coordinating opportunities for coach development in partnership with Scottish Rugby
- Assisting with the planning and delivery of festivals, events, and holiday programmes
- Maintaining strong partnerships to ensure effective talent and participation pathways

Closing Date – Wednesday 13th of May

How to Apply – Please submit your CV and a covering letter or brief supporting statement (maximum one page) to Colin Sangster, Director of Rugby, Dundee Rugby Club, at rugbydundee727@gmail.com. Please outline your priorities and approach for the first 3–6 months in the role of Dundee Rugby Club Development Officer. If you require further information, please email the same address with your contact details and a member of the team will get in touch.