



## SCOTTISH RUGBY TRAVEL SCHEME 2026-27

### Travel to Arran, Islay and Mull Claim Form

Clubs and Schools travelling to Arran, Islay and Mull to Scottish Rugby competition (league or cup) fixtures are entitled to claim support for travel, accommodation and food expenses incurred.

Please find below a list of guidelines for completing the Island Travel Claim Form:

- Claim forms must be signed by a Club or School official and returned to Scottish Rugby's Rugby Development Team by emailing [rugbydevelopmentadmin@srugby.org.uk](mailto:rugbydevelopmentadmin@srugby.org.uk).
- Details of the fixture should be noted below and ensure that **all** invoices being claimed for are attached to the email and are clearly labelled.
- Make sure that all invoices are clear and that all information is displayed (including date of travel).
- Food expenses are capped at £25 per person (up to 22 players and 5 coaching team members).
- The list of eligible competitions that can be claimed can be found on our website [here](#).
- If you are VAT registered and able to claim back the VAT, then you may wish to submit your claim for the net amount. If you are not VAT registered, then all amounts claimed for will come off the total you have left to claim.
- **All claims for Season 2026-27 must be submitted to Scottish Rugby no later than one month after the fixture being played.**

Scottish Rugby may make a maximum travel contribution in respect of each journey, as follows:

| Competition    | Amount |
|----------------|--------|
| Adult          | £750   |
| School & Youth | £600   |



Island Travel Claim Form

Club / School:

Date:

|                                                                            |                                                                                    |                                             |
|----------------------------------------------------------------------------|------------------------------------------------------------------------------------|---------------------------------------------|
| <b>Date of Fixture:</b>                                                    |                                                                                    |                                             |
| <b>Competition/ Cup Round:</b>                                             |                                                                                    |                                             |
| <b>Fixture (Home Team v Away Team):</b>                                    |                                                                                    |                                             |
| <b>Number of players being claimed for:</b>                                |                                                                                    | <b>Number of coaches being claimed for:</b> |
| <b>Expense being claimed</b><br><b>(Fights, Ferry, Accommodation etc.)</b> | <b>Invoice Number</b><br><b>(Please ensure all invoices/receipts are labelled)</b> | <b>Cost</b>                                 |
|                                                                            |                                                                                    |                                             |
|                                                                            |                                                                                    |                                             |
|                                                                            |                                                                                    |                                             |
|                                                                            |                                                                                    |                                             |
|                                                                            |                                                                                    |                                             |
|                                                                            |                                                                                    |                                             |
| <b>TOTALS:</b>                                                             |                                                                                    |                                             |