



Rugby Development Officer – Full-Time

Cartha Queens Park Rugby Football Club

92 Dumbreck Road, Glasgow, G41 4SN

Full-Time | 37.5 hours/week | £26,000 per annum (subject to annual review)

Fixed term position 3 years... Subject to funding there may be an opportunity to extend.

About the Role

Cartha Queens Park RFC is a vibrant, inclusive community rugby club in the south side of Glasgow seeking an ambitious and proactive Rugby Development Officer. This role offers the opportunity to lead and deliver sustainable rugby development initiatives across the club and local schools, working in partnership with Scottish Rugby.

Key Responsibilities

- Grow and sustain our Midis & Minis Sections for both boys and girls, all age grades.
- Recruit, influence and develop volunteers across all age groups.
- Support VP Youth in creating a fun and positive environment for kids and their families.
- Lead rugby delivery within local secondary and primary feeder schools, deliver National Qualifications while coordinating and overseeing programmes.
- Increase participation in rugby through Active Schools engagement.
- Plan and deliver holiday camps, school outreach, and club open days.
- Build strong relationships with school leaders, Active Schools staff, and club committees.
- Design and deliver a comprehensive coach development pathway, including regular CPD sessions.
- Work with the Vice President Youth to develop a strategic plan within Scottish Rugby's Club Development Planning framework.
- Monitor and evaluate rugby delivery and provide timely reports to stakeholders.

Key Club Focus

- Grow P4/5 and u13 rugby.
- Develop girls u12 /u13 rugby.
- Rugby teams for all age groups, for both boys and girls.
- Player transition from schools to club.

Essential Skills & Experience

- Proven experience delivering rugby coaching to youth age groups.
- Proven ability to influence, lead and shape the development of volunteers.
- Strong knowledge of sports development in community club environments.
- Excellent communication and leadership skills.
- Strong planning and organizational abilities.
- Ability to work independently or with a team.
- Ability to develop and implement strategic plans.
- Understanding of Long-Term Player Development (LTPD) models.
- IT proficiency including email, spreadsheets, and planning tools.

Qualifications

- **Essential:**
 - Rugby Coaching Essentials (UKCC Level 1 or equivalent)
 - Full driving license
 - PVG Scheme membership (or willingness to join)
- **Desirable:**
 - UKCC Level 2 / Aspiring Coach Qualification
 - Sports-related HND or Degree
 - Match Official qualification
 - First Aid in Rugby (FAIR) or equivalent

What We Offer

- A dynamic, supportive working environment.
- Opportunities for professional development and qualifications.
- A chance to shape and lead rugby delivery within Cartha Queens Park RFC

How to Apply

Submit your Rugby CV and a supporting statement outlining how your experience aligns with the role to:

Club Contact Email: cqpsecretary@gmail.com

Subject line: "Development Officer Position at Cartha Queens Park RFC"

For a conversation regarding the post please contact:

Club Contact Name: Keny McGillivray (Vice President Youth)

Club Contact E-mail/ Number: kennymcgillivray@gmail.com / 07985 132 945

Closing Date: Tuesday 29th September 2026 at 12noon.

Indicative Interview Date: Tuesday 6th October 2026.