Our Ref: AGM 2026 / Letter 3/Notice

15 October 2026

To: **Secretaries of Full Member Clubs and Associated Bodies**
Secretaries of Associate Clubs (*For Information only*)
Members of the Scottish Rugby Union Board and Club Rugby Board
Members of the Scottish Rugby Limited Board
Past Presidents

Distribution by Email

Scottish Rugby Union
Scottish Gas Murrayfield
Edinburgh EH12 5PJ

+44 (0)131 346 5000
scottishrugby.org

Dear Colleagues,

Scottish Rugby Union (the "Union") - Annual General Meeting 2026
Notice of Meeting – Wednesday 2 December 2026 at 6.00pm

I enclose formal Notice of Scottish Rugby Union's 2026 Annual General Meeting, including the Order of Business.

The Meeting is being held in person at Scottish Gas Murrayfield **and** via an online meeting platform.

The Notice includes the Resolutions that will be proposed on behalf of the Union at the Meeting, together with some explanatory notes outlining the rationale for these. Please read these carefully.

Under Article 43 of the Union's Articles of Association, full members and associated bodies are entitled, subject to certain conditions, to submit amendments to Resolutions.

If you wish to submit an amendment, you should submit it to the registered office address for the attention of the Company Secretary, or by email to: robert.howat@sru.org.uk so that it is received by **no later than 5pm on Tuesday 3 November 2026.**

Please note that an ordinary resolution may be amended by ordinary resolution, provided the amendment does not, in the reasonable opinion of the chair of the meeting, materially alter the scope of the resolution.

Proxy Voting

Proxy voting will also be available. If your representatives are unable to attend the Meeting, **please consider using the proxy voting service to ensure that your vote can be recognised and contributes to the minimum quorum requirement.**

This letter includes an illustrative form of proxy which shows the information that you will need to provide when completing the online form, and notes setting out various rights of proxies and information about completion.

The form should be completed **online only**, at the relevant time if you wish to use the proxy voting facility.

You will be able to record your proxy details from Friday 6 November 2026, if you wish to use that service.

You will receive a separate email from SRU@lumiengage.com in due course which will contain your username, password and log in instructions if you wish to attend online. Please make sure to check your spam / junk folders.

The Minutes of the 2025 Annual General Meeting are available on the Scottish Rugby website.

https://scottishrugby.org/scottish-rugby-union-agm/

Further documentation for the Meeting, including a copy of the Annual Report and Financial Statements and will follow closer to the time of the Meeting. Information on the sole candidate standing for election as Vice-President is also on the website, using the link above.

Thank you for your assistance.

Yours sincerely,



Robert Howat
Company Secretary
Scottish Rugby Union