SAMPLE – ONLINE EQUIVALENT ONLY- FROM 6 NOVEMBER 2026

SCOTTISH RUGBY UNION
Registered number SC748672 **(the "Union")**

Registered Office: Murrayfield Stadium
Edinburgh
EH12 5PF

PROXY FORM
SCOTTISH RUGBY UNION – ANNUAL GENERAL MEETING – 2 DECEMBER 2026

We (*insert member club/ associated body name*)
……, of *(insert member address)*
…… being a member of the Union,
appoint *(insert name in block capitals)*……of (*insert address)*
…… ……, or failing them, (*insert name and address of alternative)*……
……..as our proxy, with full power and authority to vote in our name and on our behalf at the Annual General Meeting of the Union to be held on Wednesday 2 December 2026 at 6pm and at any adjournment of the Meeting.

Unless otherwise instructed below, the proxy may vote as they think fit or withhold their vote.

This form is to be used in respect of the Resolutions mentioned below as follows:

(*Please indicate with an "X" in the spaces below how you wish your votes to be cast for each Resolution. Votes cannot be split between the 3 options.)*

	RESOLUTION	For	Against	Withheld
1.	To receive the 2025/26 Financial Statements.			
2.	Ratification of Hazel Swankie as President.			

VICE-PRESIDENT ELECTION ONLY

Please use this part of the form to record your proxy vote for the election of the Vice-President.

	For	Against	Withheld
Election of Bill Faulds as Vice-President.			

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Dated: xxxxxxxxx 2026

_____

Signature of Office Bearer of Member/ Associated Body

_____

Name of Office Bearer of Member/ Associated Body

_____

Office held

NOTES:

1. Only **full members** and **associated bodies** of the Union are eligible to vote or appoint a proxy.

2. Attendance by a proxy is included when deciding whether the Meeting or adjourned Meeting is quorate.

3. You do not need to submit a proxy form naming the representatives of your club or associated body, if those representatives are attending the Meeting in-person or online, on behalf of your club or associated body.

4. You should complete and submit a proxy form if you do not expect to send or be able to send representatives to attend on your club or associated body's behalf. If you are unsure, you should submit a proxy form anyway to ensure that your votes can be included in any vote and you contribute to the Meeting being quorate.

5. Please insert the full member/ associated body's full name and address in block letters, the name of the person you wish to appoint and the details of the office bearer submitting the proxy form before submitting it.

6. The proxy must be a natural person – you cannot appoint a corporate entity eg *XYZ Limited* as a proxy. A proxy does not have to be a member of the Union or of the appointing member club or associated body.

7. Each full member club and associated body has 2 votes. Votes cannot be split between the For/ Against/ Withheld options.

8. When deciding how you wish your votes to be cast by your proxy, please complete only 1 box for each Resolution. If you complete more than 1, the form will be treated as spoiled for that Resolution and your proxy votes will not be counted for that Resolution if a poll is called.

9. The proxy is entitled to exercise the same rights as the appointing member has to attend and to speak and vote at the Meeting, and to demand, or join in a demand for a poll.

10. The appointment of a proxy does not prevent a member club or associated body's representatives from subsequently attending and voting in-person or via the online platform at the Meeting or adjourned Meeting but if that happens, the proxy will not then be entitled to attend or vote.

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11. If you wish to appoint the President or Chair of the Meeting as your proxy, please insert "President" or "Chair", as appropriate, in the space provided.

12. If the form is submitted but a name for the proxy is left blank, the President will be deemed to be appointed.

13. If the President or Chair has been appointed or is deemed to be appointed as your proxy, they will cast your votes in accordance with the instructions given. If the President is not available for any reason, the Vice-President will fulfil that role.

14. If the President or Chair has been appointed or is deemed to have been appointed as your proxy and you have not provided an instruction on how your votes are to be cast – i.e. you leave the For/ Against/ Withheld or candidate column blank - they will have discretion on how to cast the proxy vote or withhold it.

15. To be valid the proxy form must be submitted **online**:

    (a) at least 48 hours before the time appointed for holding the Meeting or adjourned Meeting;

    (b) in the case of a poll taken more than 48 hours after the poll was demanded, not less than 24 hours before the time appointed for taking the poll.

16. You can withdraw your proxy form, change the details of who you wish to appoint, or change how you wish them to vote on a Resolution:

    (a) at any time up to 48 hours before the time appointed for holding the Meeting or adjourned Meeting;

    (b) in the case of a poll taken more than 48 hours after the poll was demanded, not less than 24 hours before the time appointed for taking the poll.

Sample